



**City of Kenora
Community Policing Committee
Minutes**

**Tuesday, January 11, 2011
4:15 p.m.
City Council Chambers**

Action

Present:

Bill Richards, Councillor Charito Drinkwalter, Trudy Cederwall, Wendy Darling, Diane Pelletier, Wayne Ficek, Kendall Trembath, and Joanne McMillin, City Clerk.

Regrets:

Cst. Dave Cain, OPP

A. Declaration of Pecuniary Interest & the General Nature Thereof

- i) On today's Agenda;
 - ii) From a Meeting at which a Member was not in Attendance.
- There were none declared.**

B. Confirmation of Minutes

N/A

C. Deputations

N/A

The first order of business was to elect a Chair for 2011; and Joanne conducted the election as follows:-

Open Nominations

1. Moved by T. Cederwall, Seconded by D. Pelletier & Carried:

That nominations for the position of Chair be opened to the floor:

Councillor Drinkwalter nominated Bill Richards

There being no further nominations, Joanne called for a motion to close nominations.

Close Nominations

2. Moved by C. Drinkwalter, Seconded by W. Darling and Carried:-

That nominations for the position of Chair be closed.

Bill Richards accepted the position and called the meeting to order.

1. Receipt of Correspondence:

- Material for impaired driving vehicle

This item is to remain on **hold** for Cst. Cain to report on at the next meeting.

- Minutes from City of Kenora Inaugural Meeting

This item was submitted for information as it sets out the appointments of this Committee by Council at its recent Inaugural Meeting.

2. OPP Community Services Officer Reports:

- Positive ticketing (Abuse task force)

It was noted that nothing had been received from Cst. Cain on this item.

- Community events – March Winter-Fest

Information only regarding the planned winter carnival to take place in March this year.

3. Old Business

- Stuff-a-Cruiser Update

Bill gave an overview to Members on the success of the stuff-a-cruiser campaign this past season and noting how generous our community is; in a two hour period for example one cruiser was emptied three times.

- Possible short and long term projects as well as fundraising

It was mentioned Cst. Cain has a lot of ideas and suggestions and that while the Committee is not eligible to apply for a lottery licence, other fundraising activities may continue such as community BBQ's for example. It was also discussed there may be government grant money available through an application process for funding.

4. New Business:

- 2011 Options and Projects

Input from the Committee should be provided to Cst. Cain on possible project ideas for this year, and as well Cst. Cain will likely have some suggestions for the Committee to consider in this regard. It was also suggested the Committee could look to Staff Sergeant Bryan MacKillop for project suggestions as well as fundraising ideas.

Hold

- Committee Rep. on behalf of KPDSB

Trudy advised she contacted Sean Montieth at the Keewatin-Patricia District School Board but did not hear back on the request of a rep. for their Board. She indicated she would contact the previous rep., Joan Kantola, to determine if in fact she is still the KPDSB rep. on this Committee.

Hold

- Review of Terms of Reference for Committee

Committee ran through the Terms of Reference By-law as the make-up and numbers on the Committee has changed to a total of nine (9) voting members, plus one non-voting City Staff Resource. The following is the composition of the Committee based for the most part on the number of persons that re-applied as a result of the new term of Council:

- 1) One Member of Council, with alternate (**Councillors Drinkwalter & Lunny**)
- 2) One rep. from the Ontario Provincial Police (**Cst. D. Cain**)
- 3) One rep. from the KPD-School Board (**Vacant**)

Committee

TCederwall

- 4) One rep. from the KCD-School Board (**Trudy Cederwall**)
- 5) One rep. from the KPCFS or other Social Services (**Kendall Trembath**)
- 6) One rep. from the Business Community (**Bill Richards**)
- 7) One rep. from the First Nations Community (**Wendy Darling**)
- 8) Two reps. from the Public-at-large (**Wayne Ficek & Diane Pelletier**)

It was noted there is no longer a rep. from Sioux Narrows/Nestor Falls, nor an OPP Staff Resource as previously Cst. Cain was wearing the two hats so the Resource for this purpose has been removed.

4.0 – Chair - Committee agreed that in the absence of the Chair, the Council representative will act as Chair. It was noted a Vice-Chair, Treasurer or Secretary is not required under the Terms of Reference.

6.0 – Communications and Additional Resources – Committee agreed this section reflect that reporting to Council by this Committee (aside from Minutes) shall be accomplished through the Council representative.

Recommendation:

That the City of Kenora Community Policing Committee recommends the Committee of the Whole of Council that three readings be given to a by-law to establish the Terms of Reference for the City of Kenora Community Policing Committee and that By-law Number 91-2010 be repealed.

Recommendation approved -> to Committee of the Whole (COW) of Council.

This item will be forwarded for the February COW Meeting. Once a rep. from KPDSB has been identified that Member will require to be appointed by Council resolution with a term to expire November 30, 2012. Joanne explained that Council made all appointments for two years after which they will be reviewed and appointments made for the final two years of the Council term (to 2014).

- Information update from City Clerk, re: Committee

Committee reviewed the update circulated via email by Joanne this date concerning lottery licences; grants; budget and the Terms of Reference.

Joanne explained that funds currently held by the Committee are to be turned over to the City Treasurer as they now are to be considered municipal funds to be held on behalf of the Committee. Cst. Cain is to contact Treasurer Charlotte Edie in this regard upon his return to proceed with effecting this change.

5. Other Business

- Committee Meetings

Timing of the Committee meetings was discussed and the general consensus was to move the meetings to the third Tuesday of every month rather than the second Tuesday thereby making the next meeting February 15th and to continue at City Hall as it is a central location. Trudy advised she would have to confirm with Joanne as this change may affect her work schedule during the third week.

(Since the Committee meeting Trudy has confirmed the change is fine with her, however she sends regrets for the February 15 meeting as she is unable to attend).

JMcMillin

JMcMillin

Cst. Cain

Committee

Committee agreed that the monthly agenda be circulated to Members on the Friday prior to the meeting. Should any Member not be able to attend, they are asked to email their regrets directly to Joanne via email so these may be duly noted for purposes of quorum. It was noted that five (5) Members is required for quorum.

JMcMillin
Committee

Joanne indicated that eventually there will be a Meeting Calendar on the City Portal that will advertise for notice purposes all Committee Meetings and this Committee will be included. The Agendas and Minutes of this Committee will also be uploaded to the Portal as all meetings are open to the public. Deputations are to be held in similar fashion to attending other Council Committee meetings, with use of a Deputation Request Form, available from Joanne, at City Hall or on the Portal.

Bill asked if in the meantime while the Portal calendar is being developed whether or not the City would advertise our meetings in the Municipal Memo. Joanne advised she will look into this request as there is a cost associated with this advertising.

JMcMillin

- Street Patrol

Wayne advised he had checked into whether or not this program was still operating and confirmed remains a full-time program. He recently spoke with the Coordinator, Cathy Lindsay. Committee agreed this is a very good program and that we will continue to advocate for them. They are still operating out of the Ne-Chee Friendship Centre, with about 5 or 6 patrollers and that they only patrol in the evening once the Centre closes. It was questioned whether or not we could provide coffee for them and Bill agreed to check with the Shell Station on Second Street South to determine if they would provide free coffee to the patrollers in the evenings. Wayne advised he will double-check with Cathy on the scheduled routes of the patrollers and they could stop by the Shell during their patrols.

BRichards

WFicek

- Committee Members – Identification

This item is to be added to next month's agenda for discussion on ideas for t-shirts, hats, buttons or some other suggestion with using the Community Policing logo to easily identify Members of the Committee when they are out and about in the community.

Committee

JMcMillin

6. Next Meeting – (Third Tuesday of the Month)
Tuesday, February 15, 2011 – @ 4:15 p.m., City Hall

Committee

7. Adjournment

The meeting adjourned at 5:25 p.m.